

**Addendum No. 1 to IFB 25-28**



**CITY OF SOMERVILLE, MASSACHUSETTS**  
**Department of Procurement and Contracting Services**  
**KATJANA BALLANTYNE**  
**MAYOR**

To: All Parties on Record with the City of Somerville as Holding **IFB 25-28 DPW Boiler Room Stair Replacement**

**From:** Sonia Castro

**Date:** 12/6/2024

**Subject:** Addition to Scope, Questions and Answers, and Revised Price Form

**Addendum No. 1 to IFB 25-28**

**Please acknowledge receipt of this Addendum by signing below and including this form in your bid package. Failure to do so may subject the proposer to disqualification.**

**NAME OF COMPANY / INDIVIDUAL:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

**CITY/STATE/ZIP:** \_\_\_\_\_

**TELEPHONE/FAX/EMAIL:** \_\_\_\_\_

**SIGNATURE OF AUTHORIZED INDIVIDUAL:** \_\_\_\_\_

**ACKNOWLEDGEMENT OF ADDENDA:**

**Addendum #1 \_\_\_\_\_ #2 \_\_\_\_\_ #3 \_\_\_\_\_ #4 \_\_\_\_\_**

## **Addendum No. 1 to IFB 25-28**

Dear Bid holders,

This addendum (#1) was issued to add to the scope, provide answers to your questions, and revise the price form.

### **Addition to the Scope:**

Please note, as discussed during the pre-bid site visit, the following has been added to the scope:

1. Both Boiler Room 1 staircases to include housekeeping pads or other method of elevating the metal feet above the damp floor. Neither staircase in this room can have the bottom of a stringer located in the drainage sump that runs around the perimeter of the room. A housekeeping pad, if recommended, cannot block the drainage sump.
2. Boiler Room 2 staircase to include a third stringer in the center of the staircase for stability/support.
3. Furnish, deliver and install steel tube railing for the exterior concrete staircase from ground level down to the door to Boiler Room 2 (Water Dept. Building). The steel tube railing will be attached to the east-facing wall of the Water Department building.

### **Questions and Answers:**

Below are all the questions received during the site visit and by email and answers provided.

### **Following are the questions that were raised during the pre-bid site visit and answers to those questions:**

#### **Q1. Can the Contractor reuse the existing handrails?**

- A1. Reuse of existing handrails is acceptable if the following conditions are met:
- Existing non-galvanized steel handrails are compatible with the galvanized steel fabrication
  - Existing handrails are code compliant
  - Reusing the existing handrails is more cost effective than fabricating new galvanized steel handrails
  - Reused handrails are included in the Contractor's warranty

#### **Q2. Is there a specific color that the staircases should be painted?**

- A2. Galvanized materials do not need to be painted. If the existing steel tube handrails are reused, they should be primed and then painted yellow.

#### **Q3. Is a fire detail required for welding in the boiler rooms?**

- A3. The Contractor will be responsible for obtaining a hot-work permit.

#### **Q4. Where can the Contractor Park for delivery/installation?**

- A4. DPW will coordinate parking space for the Contractor in the DPW Yard, as near as possible to the exterior boiler room doors.

## **Addendum No. 1 to IFB 25-28**

- Q5. The scope states that the platforms and stair treads must be galvanized. Are the stair stringers also required to be galvanized?**
- A5. Yes. All staircase components, including but not limited to stringers, treads, rails, and landings will be fabricated from galvanized steel. The only exception is if the Contractor decides to reuse the existing handrails and meets all conditions for reuse (see Q1 and A1).
- Q6. What is the timeline for the project?**
- A6. **Estimated Contract Start Date: February 1, 2025.**  
**Date of Substantial Completion: May 31, 2025.**  
**Date of Final Completion: June 30, 2025.**
- Q7. How will the bid price be broken down?**
- A7. The Contractor will submit one lump sum bid for the cost of all materials and labor specified in the Scope of Work. Addendum 1 includes an updated price form.
- Q8. Will the staircase in Boiler Room 2 also have housekeeping pads to elevate the feet off the floor?**
- A8. No. The floor is graded away from the stairs. The floor of Boiler Room 2 is dry under normal circumstances.

**Following is a question received by email and the answers to that question:**

- Q1. Could you let us know how long we'll have to complete the job? We offer 3 options for the stairs: aluminum, carbon steel, or galvanized.**

**Estimated Contract Start Date: February 1, 2025.**

**Date of Substantial Completion: May 31, 2025.**

**Date of Final Completion: June 30, 2025 (see Q6).**

All staircase components, including but not limited to stringers, treads, rails, and landings will be fabricated from galvanized steel (see Q5).

**Revised Price Form:**

Please note that the Price Form has been revised. The Original Itemized Price Form has been replaced with a Lump-Sum Form which includes Alternative Options to Replace Some or All Staircase Rails in the event they Do Not Meet Code.

**Note:** Bidders must use the Revised Price Form provided with this addendum #1 when submitting their bids

IFB # 25-28

## SECTION 3.0

### FORM FOR GENERAL BID

The undersigned proposes to furnish all labor and materials required for: **DPW Boiler Room Stair Replacement**  
Error! Reference source not found.

In accordance with the accompanying plans and specifications as specified below, subject to additions and deductions according to the terms of the specifications.

The bidder certifies the following bulleted statements and offers to supply and deliver the materials and services specified below in full accordance with the Contract Documents supplied by the City of Somerville

- The bids will be received at the office of the Chief Procurement Officer, Somerville City Hall, 93 Highland Avenue, Somerville, MA 02143 no later than **12/17/24 by 2PM EST**
- If the **awarded** vendor is a Corporation a “Certificate of Good Standing” (produced by the Mass. Sec. of State) must be furnished with the resulting contract (see Section 4.0.)
- **Awarded Vendor** must comply with Living Wage requirements (see Section 4.0; only for services)
- **Awarded Vendor** must comply with all applicable laws, including but not limited to the [Somerville Wage Theft Ordinance](#).
- **Awarded Vendor** must comply with insurance requirements as stated in Section 4.0.
- The Chief Procurement Officer reserves the right to accept or reject any or all bids and/or to waive any informalities if in her/his sole judgment it is deemed to be in the best interest of the City of Somerville.
- The following prices shall include delivery, the cost of fuel, the cost of labor, and all other charges.
- This form to be enclosed in sealed bid package.

[Continue to the Next Page for Price Form:](#)

**IFB 25-28 Revised Price Forms**

Please provide Lump-Sum Pricing as outlined below. Prices must include all labor, materials, and equipment necessary to complete all items in the original scope of work, as well as the additional items specified and added in addendum #1.

**Lump Sum Price:**

This Lump Sum Price Covers All Items in the Original Scope of Work, Using ALL the Existing Staircase Rails, and Includes All the Additional Items Specified and Added in Addendum #1.

**Lump Sum Price:** \$ \_\_\_\_\_

**Price for Alternates:**

In the event that one or more staircase rails do not meet code requirements, provide price for replacement as follow:

**Alternate 1 - Boiler Room 2 Replacement of Exterior Door Access Staircase Rails, If they Do Not Meet Code:**

\$ \_\_\_\_\_

**Alternate 2 - Boiler Room 1 Replacement of Interior Door Access Staircase Rails, If they Do Not Meet Code:**

\$ \_\_\_\_\_

**Alternate 3 - Boiler Room 1 Replacement of Exterior Door Access Staircase Rails, If they Do Not Meet Code:**

\$ \_\_\_\_\_

**Bid Totals:**

**Lump Sum Price**      \$ \_\_\_\_\_

**Lump Sum Price + Alternate 1**      \$ \_\_\_\_\_

**Lump Sum Price + Alternate 2**      \$ \_\_\_\_\_

**Lump Sum Price + Alternate 3**      \$ \_\_\_\_\_

**Lump Sum Price + Alternate 1 + Alternate 2**      \$ \_\_\_\_\_

**Lump Sum Price + Alternate 1 + Alternate 3**      \$ \_\_\_\_\_

**Lump Sum Price + Alternate 2 + Alternate 3**      \$ \_\_\_\_\_

**Lump Sum Price + Alternate 1 + Alternate 2 + Alternate 3**      \$ \_\_\_\_\_

The undersigned agrees that, if he is selected as general contractor, he will within five days, Saturdays, Sundays and legal holidays excluded, after presentation thereof by the awarding authority, execute a contract in accordance with the terms of this bid and furnish a performance bond and also a labor and materials or payment bond (as indicated in the "Key Project Information" section on the 2nd page of this bid), each of a surety company qualified to do business under the laws of the commonwealth and satisfactory to the awarding authority and each in the sum of the contract price, the premiums for which are to be paid by the general contractor and are included in the contract price; provided, however, that if there is more than one surety company, the surety companies shall be jointly and severally liable.

The undersigned hereby certifies that he is able to furnish labor that can work in harmony with all other elements of labor employed or to be employed on the work; that all employees to be employed at the worksite will have successfully completed a course in construction safety and health approved by the United States Occupational Safety and Health Administration that is at least 10 hours in duration at the time the employee begins work and who shall furnish documentation of successful completion of said course with the first certified payroll report for each employee; and that he will comply fully with all laws and regulations applicable to awards made subject to section 44A.

The undersigned further certifies under the penalties of perjury that this bid is in all respects bona fide, fair and made without collusion or fraud with any other person. As used in this subsection the word "person" shall mean any natural person, joint venture, partnership, corporation or other business or legal entity. The undersigned further certifies under penalty of perjury that the said undersigned is not presently debarred from doing public construction work in the commonwealth under the provisions of section twenty-nine F of chapter twenty-nine, or any other applicable debarment provisions of any other chapter of the General Laws or any rule or regulation promulgated thereunder.

The Undersigned Bidder certifies under the penalties of perjury that:

- (1) Pursuant to M.G.L. c. 62C, §49A, to the best of the signatories knowledge and belief, that the Undersigned Bidder is in compliance with all laws of the Commonwealth relating to taxes, reporting of employees and contractors, and withholding and remitting child support, as well as paid all contributions and payments in lieu of contributions pursuant to MGL 151A, §19A(b); and,
- (2) the Federal Employer Identification Number (EIN) of the Bidder is: --

The Undersigned Bidder certifies under penalties of perjury that the Bidder is not presently debarred from doing federal or state public construction work, that the Bidder has not had its low bid rejected by any municipality in the previous two years, except:

in which case the reasons for rejection were as follows:

The Undersigned Bidder certifies under penalties of perjury that the Bidder will comply with all applicable laws, including City of Somerville ordinances that include but are not limited to: [living wage ordinance](#), [ordinance to protect vulnerable road users](#), [responsible employer ordinance](#), and [ordinance to protect against wage theft](#).

As a condition of this bid, the bidder hereby certifies that neither the bidder nor any of the bidder's subcontractors have been subject to a criminal or civil judgment, administrative citation, final administrative determination, order, or debarment resulting from a violation of M.G.L. c. 149, M.G.L. c. 151, or 29 U.S.C. § 201 et seq. within five years prior to bid submission.

In the alternative, the Bidder hereby discloses a criminal or civil judgment, administrative citation, administrative determination, or debarment, within five years prior to bid submission. Included with the Bid is a copy of the same, in addition to documentation demonstrating that all damages, fines, costs, and fees have been paid.

The Undersigned Bidder has submitted all requested referenced information on the Reference Form.

The Undersigned Bidder understands that the contractor and subcontractors will be required to pay prevailing wages to laborers and mechanics, and that if the Undersigned's bid is significantly below the average bid, the Awarding Authority may require the Bidder to substantiate that the bid is based on payment of wages at prevailing rates.

The Undersigned Bidder certifies that it can achieve substantial and final completion by the dates notes in Section 2.2, herein, unless otherwise noted in the Notice to Proceed as delivered to the awarded vendor.

Should certain additional work be required, or should the quantities of certain classes of work be increased or decreased from those required by the Contract Documents, by authorization of the City, unit prices listed on the attached "Unit Price Form" shall at the option of the City be the basis of payment to the Contractor or credit to the City, for such increase or decrease in the work. The unit prices shall represent the exact net amount per unit to be paid the Contractor (in the case of addition or increase) or to be refunded the City (in the case of decrease). Contractually noted adjustments will be allowed for overhead, profit, insurance or other direct or indirect expenses of the Contractor or Subcontractors.

The unit prices shall include cost of fuel, all labor, materials, equipment, overhead, profit, insurance, etc. to cover the finished work of the several kinds called for. Changes shall be processed in accordance with the provisions of the General Conditions governing changes in the work.

Executed this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

**Name of Company/Individual:**

**Address, City, State, Zip:**

**Tel #**

**Email:**

**Name and Title of Person Signing**

**Signature of Authorized  
Individual**

Please acknowledge receipt of any and all Addenda (if applicable) by signing below and including this form in your bid package. Failure to do so may subject the proposer to disqualification.

**ACKNOWLEDGEMENT OF ADDENDA:**

**Addendum #1 \_\_\_\_\_ #2 \_\_\_\_\_ #3 \_\_\_\_\_ #4 \_\_\_\_\_ #5 \_\_\_\_\_ #6 \_\_\_\_\_ #7 \_\_\_\_\_ #8 \_\_\_\_\_ #9 \_\_\_\_\_ #10 \_\_\_\_\_**